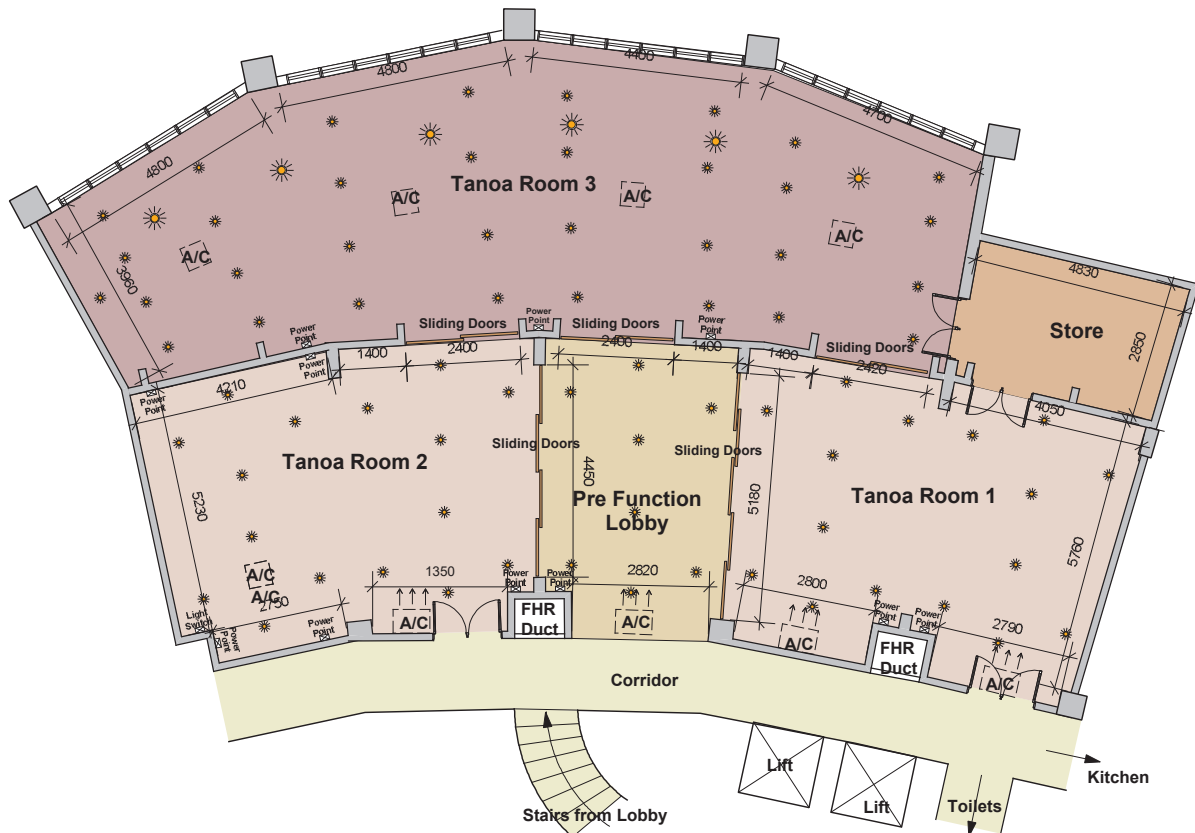


# CONFERENCE CENTRE



## VENUE CAPACITY

VENUE	THEATRE	CLASSROOM	BANQUET	COCKTAIL	U SHAPE	BOARDROOM	SIZE
Convention Centre	150	n/a	120	280	n/a	n/a	181 m <sup>2</sup>
Tanoa Room 1	45	24	30	55	15	20	45 m <sup>2</sup>
Tanoa Room 2	45	24	40	55	15	20	45 m <sup>2</sup>
Tanoa Room 3	150	60	80	120	40	40	150 m <sup>2</sup>

## PRICING

Tanoa Room	\$900 per day	Data Projector	\$200	Cordless Microphone	\$550
Tanoa Room 1	\$400 per day	Projector Screen	\$50	Zoom facilities	\$350
Tanoa Room 2	\$400 per day	Data Projector & Screen	\$250	Other	POA
Tanoa Room 3	\$600 per day	High Speed Internet	\$500		

\* External audio, visual and lighting equipment can be arranged on your behalf and will be quoted according to your requirements. Minimum 3 days applies for high speed internet (if this is required for 1 or 2 days the rate of \$500 will be charged).

# CONFERENCE PACKAGES

## FULL DAY PACKAGE - OPTION ONE

**\$74 PER PERSON**

**Minimum 15 delegates**

Includes:

- Venue hire
- Morning and Afternoon tea  
(Choose 1 item from the refreshment menu.  
Extra items - \$4.50 per person)
- Buffet lunch - buffet of the day  
(Extra items \$10 per person)
- Registration desk of delegates arrival
- Lectern
- Daily newspaper on request
- Writing pads, pens, mints and iced water
- Data projector
- Projector screen
- 2 x cordless microphone
- 1 x flip chart (with papers)
- 1 x whiteboard (with markers)

## HALF DAY PACKAGE - OPTION ONE

**\$72 PER PERSON**

**Minimum 15 delegates**

8am - 1pm *or* 12pm - 5pm

Includes:

- Venue hire
- Buffet lunch - buffet of the day
- Morning *or* Afternoon tea (select one)  
(Choose 1 item from the refreshment menu.  
Extra items - \$4.50 per person)
- Registration desk of delegates arrival
- Lectern
- Daily newspaper on request
- Writing pads, pens, mints and iced water
- Data projector
- Projector screen
- 1 x cordless microphone
- 1 x flip chart (with papers)
- 1 x whiteboard (with markers)
- Wireless internet

## FULL DAY PACKAGE - OPTION TWO

**\$84 PER PERSON**

**Minimum 15 delegates**

Includes:

- Venue hire
- Freshly brewed coffee & tea on arrival
- Morning and Afternoon tea  
(Choose 2 item from the refreshment menu.  
Extra items - \$4.50 per person)
- Buffet lunch - buffet of the day  
(Extra items \$10 per person)
- Registration desk of delegates arrival
- Lectern
- Daily newspaper on request
- Writing pads, pens, mints and iced water
- Data projector
- Projector screen
- 2 x cordless microphone
- 1 x flip chart (with papers)

## ADDED VALUES

For both full and half day packages

For 3 day workshops

- Complimentary ½ hour of cocktail service

For 5 day workshops

- Complimentary 1 hour of cocktail service

*If you do not wish to book a package...*

We have other options available.

Please call us to discuss.

# CONFERENCE REFRESHMENT MENU

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Assorted sandwiches (select 2 - egg, tuna, vegetable or chicken)  
Assorted wraps (select 2 - fish, chicken or vegetable)  
Mini pizza (select 1 - chicken, vegetable or tuna)  
Scones with strawberry jam & cream  
Freshly baked muffins  
Seasonal fruit platter  
Danish pastries  
Lamingtons  
Bhajia  
Chicken pies  
Banana loaf  
Donuts  
Custard pies

**Not part of a package? Minimum 15 pax**

\$13.50 per person - choose one item from the menu, served with freshly brewed tea & coffee

\$4.50 per person for extra items

All prices are in FJD and include all taxes.  
Prices may increase at any time without notice due to increased direct cost or changes in, or introduction of government charges or taxes.